

MEETING REQUEST FORM

Thank you for your interest in having Hannah Keeley speak at your church or event. This form is used to determine if a meeting can be confirmed. After we review this form, we will promptly inform you concerning your request. To serve you better, please fill out this form as completely as possible and return via email to mallory@teamkeeley.com

GENERAL INFORMATION

Church Name:		
Church Website:		
Church Phone:		
Church Office Hours:		
CONTACT INFORMATION		
Pastor's Name:	Spouse:	
Cell Phone:		
Contact Person:	Title/Position	:
Cell Phone:	E-mail Addre	ss:
ABOUT THE REQUESTED MEETING		
Date(s) of Meeting: 1st Choice	2nd	3rd
Time(s) of Meeting: 1st Choice	2nd	3rd
Street Address of Meeting:		
City:	State:	_ Zip Code:
Mailing/Shipping Address:		
City:	State:	Zip Code:
Seating Capacity (Include Overflow): _	Average Adult Attendance:	



Type of Meeting:		
☐ Weekly Church Meeting		
☐ Conference (List other speakers):		
☐ Special Occasion:		
If conference or special occasion: Projected Attendance		
Has Hannah Keeley ministered for you before? ☐ YES ☐ NO If Yes, When?		
If Yes, When?		
What is the dress code for this meeting? □ Dressy □ Business □ Casual □ Jeans		
FINANCIAL INFORMATION		
Offering:		
A donation will be given to HKM: ☐ YES ☐ NO		
If NO, please explain:		
Travel Expenses: (If Hannah Keeley ministers for you as part of a "church tour" with other churches in your state or region, travel costs will be divided between the churches. All airline bookings will be made by HKM.)		
We will pay for one first class and one economy class airline ticket: \square YES \square NO		
We will pay for two hotel rooms: □ YES □ NO		
ADDITIONAL INFORMATION		
Hannah Keeley may promote her brand via text campaign: ☐ YES ☐ NO		
Hannah Keeley may promote her resource products for sale: ☐ YES ☐ NO		

If there are any details that have not been covered by this Meeting Request Form that you would like us to be aware of, please don't hesitate to contact us.

Hannah Keeley Ministries | 6933 Commons Plaza PO Box #118. Chesterfield, VA 23828 | Phone/Fax: 270-519-1139 Contact Person: Mallory Vied (mallory@teamkeeley.com)

